



Emmaus Ministries Australia  
National Secretariat Conference  
3<sup>rd</sup> April - 6<sup>th</sup> April 2025

## REGISTRATION FORM

The Francis Retreat, Thompson Place, Bonny Hills  
**There is Adequate parking on site**

This is a 'fillable' PDF. Please type in your information.  
Download & Save the document with your name appended.  
Then email to: [registrar@midnorthcoast.emmaus.org.au](mailto:registrar@midnorthcoast.emmaus.org.au)

### Personal Details (please type in boxes)

Family Name:  Given Name:   
 Community:  Board Position:   
 If Not CSD or CLD are you a designated proxy?  
 YES  No (If yes, a proxy form will be sent with confirmation of registration)  
 Town/Suburb:  Telephone:   
 State:  Postcode:  Mobile:   
 Gender:  Male  Female Email:   
 Emergency contact person's name:  Phone No:

### Travel Arrangements:

Port Macquarie, The Francis Retreat is 27km from Port Macquarie Airport, 20km from Kendall Station and 24km from Wauchope train station. If travelling by air or arriving by train, transport to Francis Retreat will be arranged on advice of your arrival times.

**(Please indicate in the appropriate box below if transport is required).**

I am flying into Port Macquarie Airport  
I require pick up at this time and flight number

I am driving to The Francis Retreat

I will require transport from  
Wauchope Train Station to The Francis Retreat.  
I require pick up from station at this time.

I will require transport from  
Kendall Train Station to The Francis Retreat.  
I require pick up from station at this time

### Accommodation, when staying for the Conference

There will be two accommodation houses available. **Do you need a lower bunk?**  YES  No  
 One male and one female-dormitory style (bunk style beds)

Due to limited power outlets, please specify if you have a CPAP machine,  
as this may restrict your bedding choices.  YES  No

Linen can be supplied at a cost of \$15 extra. (Pillow and case, Sheets, Blanket and towel)  YES  No

**Cost per person for the conference is \$ 380 plus the optional \$15 for linen if required.**

### Catering, when staying for the Conference

I am leaving prior to lunch on Sunday, I do not require lunch  **All to complete Medical Condition and Dietary Restrictions.**

I will require takeaway lunch on Sunday to travel  **This is essential for your care and well-being**

### Conference Delegate

I am making an EFT payment of \$  into Westpac Account BSB: 032587 A/c No. : 382082  
 Acc Name: **Mid North Coast Emmaus Community**  
 (reference: **Nat 2025** Your Initials, Your Surname to identify who has made the payment)

Please send your completed Registration Form to:

**The Registrar, Tracey Hunziker, 1/5 Hakea Place Port Macquarie NSW 2444 (Phone: 0400 215 823)**

**Preferably by Email: [registrar@midnorthcoast.emmaus.org.au](mailto:registrar@midnorthcoast.emmaus.org.au)**

It would be appreciated if you could return this form and suggest you make your airline bookings ASAP

**REGISTRATION NEEDS TO BE RECIEVED - NO LATER THAN MONDAY 10<sup>th</sup> MARCH 2025**

Email is the preferred way of registering and EFT is the preferred way of paying. Any enquiries about the venue or conference arrangements should be directed to Allister Hunziker [cld@midnorthcoast.emmaus.org.au](mailto:cld@midnorthcoast.emmaus.org.au)



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# Mid North Coast Emmaus Community

## Medical & Dietary Requirements

### National Secretariat 2025

All attendees to complete medical conditions, dietary restrictions or allergies. This will indicate if you have any dietary requirements or medical conditions. This form is to be submitted with your registration form.

The Francis Retreat can cater for diets that are related to medical conditions/ allergies. Please be aware that while diets and allergies are catered for, the onus is always on the individual to question any food served to them that could be an issue.

#### Applicant Details

Title:  First Name:  Family Name:

I have NO Medical or Dietary needs that need to be advised,

I have the following Medical or Dietary needs. (tick as many boxed as appropriate below)

#### Medical Conditions

Allergies	<input type="checkbox"/>
Arthritis	<input type="checkbox"/>
Asthma	<input type="checkbox"/>
Cardiac condition	<input type="checkbox"/>
Disability/Chronic Illness	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>
Epilepsy, fits or blackouts	<input type="checkbox"/>
Hearing Impairment/deafness	<input type="checkbox"/>
Sight impairment/blindness	<input type="checkbox"/>
Use an Epi Pen	<input type="checkbox"/>
CPAP machine	<input type="checkbox"/>
Other	<input type="checkbox"/>

#### Medical related Dietary Requirements

Coeliac	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>
Food Allergies e.g.	<input type="checkbox"/>
Vegetarian	<input type="checkbox"/>
Dairy Free	<input type="checkbox"/>
Vegan	<input type="checkbox"/>
Is there any condition that is Life Threatening? If so, please provide relevant details.	
<input type="text"/>	

If you have checked any of the above Please give details to enable staff to cater for your needs or emergencies	<input type="text"/>
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#### Things to be aware of:

1. If we have not been informed of any dietary needs within a week of the conference starting, your needs may not be catered for at the last minute.
2. The Francis Retreat does not cater for other preferences such as low carbs, high protein, no saturated fats, other life-style choices etc.
3. If you need to eat more frequently other than at meals or morning and afternoon teas, please indicate by ticking this box . Fruit can be provided by our catering co-ordinator. The Francis Retreat is unable to provide food outside scheduled mealtimes.

**Please send this completed form with your registration form.**

**Dietary Requirements cannot be catered for after Monday 10<sup>th</sup> March 2025**